

Hilltop First School
Hilltop Friends PTA – Meeting
24th February, 2023 (9am – 10.15am)

Minutes

Attendees: -Teresa Tajuddin, Hazwan Tajuddin, Melissa Dods, Maryam Khan, Sameer Chopra, Harsh Malik, Sashagay Gill, Kadeja Miah.

Apologies - Lynn Bima, Rose Ravel-Kebe & Udit Duggal.

Financial Report – **Hazwan** (Treasurer) updated everyone on our current financial situation, including how the expenses broke down for last year's PTA Hilltop organised events. Current balance carried forward = £5,853.16. PTA Hilltop Friends contributed £300 to the school for books.

Libresoft system – Parent **Harsh Malik** (who works in Procurement) in meeting is currently investigating whether his company can help fund the new library system for Hilltop.

Book covers – Parents **Sameer Chopra & Harsh Malik** – to source quotes for costings through their own companies and then report back. Alibaba buy from overseas (China). Move away from plastic option discussed also towards hard covers.

Hilltop Friends PTA financial contribution – to help contribute monies towards the above library system, book covers, building blocks (Ms Bima has bought already) and also new carpets in class rooms once we know more about the costs for the Libresoft system.

Secretary – still to be appointed – **Teresa** to do a job description and then distribute.

2nd Hand Uniform Sales – helper – **Kadeja Miah** to liaise with **Rose Ravel-Kebe**. Desire to promote our 2nd Hand Uniform more often throughout the term, i.e. in weekly communications, on the website and at school events. Need parent helpers to manage the organisation of these promotions and sales on key dates.

Independent Auditor – still to be found – **Teresa** to speak to other local schools to see who they use.

Easter Egg Hunt – **Parent helpers** to hide eggs around the School garden(s) on Friday 31st March (last day of term) at 9am after drop off. Tescos to help contribute to egg costs.

Hot Chocolate after School – Friday 17th March – Tescos to help contribute this.

BYO Food Family Picnic – Thursday 27th April – on the same afternoon/evening of ***A World of our Imagination*** singing event. HF PTA to sell tea, coffee, hot chocolate, cakes etc No

tickets required, families to just turn up and bring their own picnics. Timing TBD with Ms Bima as singing event starts at 6pm. Coronation related tattoos, flags/crowns (eBay kits) to sell/use on the day. Discussed idea of selling samosas to raise funds, could purchase from *theMithaibox* in Chalvey, or doughnuts from Asda or parents to contribute cakes to sell on the evening.

Kings Coronation – Friday 5th May – Mufti Day celebration discussed, red, white and blue clothing to be worn by children.

Summer Fair & Raffle and Bake Sale – merge two events for June/July.

Fun Run for children in school – monies raised to help pay for the big pavilion (Ms Bima has ordered for Easter arrival). Dates discussed – Ms Bima has advised Fridays better than Mondays. Fun Run/Walk on Thursday 30th March (day before term ends) around the perimeter of the school grounds. Sponsorship forms to go out after the run to raise donations (on 30th March). Poster/artwork to promote the Fun Run/Walk.

Next Hilltop Friends PTA meeting – TBD.